

## **Joint Patient Participation Group**

### **Weeping Cross Health Centre, Beaconside Health Centre and John Amery Drive Surgery**

#### **Minutes of the Meeting held at Weeping Cross on 13 April 2016**

#### **Present:**

Steve Platts, Chairman (SP), Sue Harper, Secretary (SH), Dr. R.S. Lloyd (Senior Partner) (RSL), Gareth Edwards (Business Manager) (GE), RS, Ann Broadfield (Assistant Manager at Weeping Cross), David Goodfellow (DG) Ruth Noyes (RN), Tim Smale (TS)

1. **Apologies:** Rachael Stokes, Lou Luckman, Liz Ashfield, Maggie Brocklebank (MB), Ted Robinson, Linda Russell (LR) and Diana Smith (DS)

2. **Minutes of the meeting held on the 13 January 2016**

The minutes of the meeting held on the 13<sup>th</sup> January had already been agreed.

3. **Matters Arising**

- a. **GP Services at John Amery Drive**

SH raised a concern about staffing levels at John Amery Drive on behalf of MB who was not able to attend. GE advised that recent staff appointments (see item 5) should improve the situation.

4. **Partner Q and A.**

RSL provided an update regarding work to secure a new health centre at Weeping Cross. He referred to the statement issued by the Police and Crime Commissioner advising that the land at the former police headquarters was to be sold to the highest bidder and that there was no planning approval for the future use of the land. RSL stated that he had written to Jeremy Lefroy MP to seek his support but had received no reply. It was agreed that a letter would be sent to the MP from the PPG. It was also agreed the Secretary would raise concerns of the PPG at the next Baswich Community Group Open Meeting. SH also undertook to seek clarification on 'rules' regarding petitions to the local authority.

#### **Action SH and SP**

**Note from Secretary. Jeremy Lefroy has responded to correspondence from the Secretary and has confirmed that he is sympathetic to the need for a new health centre.**

5. **Practice Manager Update**

GE updated the meeting on progress on actions requested at the last meeting. The PPG now had its own space on the website and notice boards in each surgery. Details of the role of the Advanced Nurse Practitioner were now included on the website.

Prescriptions and some appointments are also available electronically. The new telephone system was up and running.

GE was pleased to report the appointment of a new full time Advanced Nurse Practitioner, a part time practice nurse and a part time healthcare assistant. These appointments gave the practice an additional 26 sessions. Work was ongoing to look at ways in which patients may be directed to the most appropriate professional given the ongoing problem national and locally with the recruitment of additional GPs. The PPG indicated their support to help in this process.

There was considerable discussion about the future of the walk in service at Weeping Cross. GE advised that 'Supporting Change' a team of NHS advisors had worked at the practice for three days talking to staff and patients. The Walk in service was reviewed but there was not one clear way forward. It was noted that there is no plan to change arrangements in the near future but given the severe budgetary pressures all service delivery continues to be under review.

## **6. District PPG Feedback**

RN reported back on the last District PPG Meeting which had looked at the future of the District PPG Meeting and patient engagement which may include representatives from the third sector. She also gave details of an exercise on commissioning that had also been used at the CCG Public Engagement (item 7) The meeting also heard details about concern over the 111 service locally and a review of wheelchair services.

## **7. Feedback from CCG Public Engagement**

SH advised that the event had been well attended with over 70 delegates including 4 members from our Joint PPG. The outcomes from the meeting were being used by the CCG to develop its values and goals as they moved forward as a new body merging Stafford and Surrounds, Cannock and South Staffs and Seisdon Peninsula CCGs.

## **8. Virtual PPG Update**

SH advised that she had received a good response to a recent note in the Baswich Community Newsletter seeking members for the virtual group. TS was welcomed to his first meeting especially as he has skills and experience in the use of new technology and social media. It was agreed that a sub group (comprising SH, GE, TS and any other willing member from the virtual PPG group) would be formed to examine how this may be taken forward.

**Action TS,GE and SH**

## **9. Notice Board and PPG Awareness Week 11 – 15 June**

SH asked for ideas on how to make the notice boards more imposing. It was agreed that new items should be included during PPG Awareness Week. It was also agreed that the next meeting of the PPG would be held during this week at a special meeting with an earlier start time of 5.30pm (with tea and cakes) to encourage patients to

attend and find out about the work of the group. It was also agreed that a PPG questionnaire to patients seeking their views on service delivery would be launched during this week.

**Action all members**

#### **10. Frequency and Format of Future Meeting**

This item was adjourned to the next meeting due to the number of apologies tendered.

#### **11. Any other business**

There was no other business

#### **12. Next Meeting agreed as 5.30pm Wednesday 15 June 2016 at Weeping Cross**